

Immunosuppressant Laboratory Biochemical Sciences, Viapath 4th floor, North Wing St Thomas' Hospital Westminster Bridge Road SE1 7EH

Weekday tel: 020 7188 6952 Weekend tel: 07718 195096

30th March 2021

Dear Service User,

Please find below details clarifying the procedure for requesting and reporting of urgent immunosuppressant results (tacrolimus, cyclosporin, sirolimus and everolimus) by this laboratory at weekends and on bank holidays.

Samples received by Central Specimen Reception (5th Floor, North Wing, St Thomas's Hospital) **before 10.30am** will be analysed and reported on the same day. In order for urgent results to be communicated to the requesting clinician, the sample must be accompanied by a suitable request form which includes all relevant patient demographic information, as well as a clear indication that the sample is urgent and the location and contact phone/bleep number of the requestor. **We are unable to communicate urgent results in a timely manner if this information is not provided.**

When possible, please contact the immunosuppressant laboratory in advance (via the IMD Duty Biochemist, available on 020 7188 9652 from 9.00-17.00 Monday – Friday) to notify us of your intention to send any urgent samples over the weekend period.

At weekends and on bank holidays the Scientist running the assay can be contacted on 07718 195096. If prior contact has not been made to inform us that samples are to be expected, and results are required on the same day, please phone the lab on 07718 195096 before 10.30am to ensure the Scientist is aware of the samples before starting the assay (voicemail option available if no answer; this will be picked up when the member of staff starts their shift). Weekend working hours are flexible but the analysing Scientist will be on site and contactable between 10.30 - 13:30 each day.

If the sample is not received before 10.30am, it will be analysed and the result reported the following day.

Please circulate this information to your clinical colleagues who require the weekend immunosuppressant service provided at St Thomas' Hospital.

Yours sincerely,

Erin Emmett Principal Clinical Scientist, Viapath 020 7188 9652